



Job Ref. No. JLIL017

Position: Robotic Process Automation Design Engineer

Jubilee Insurance was established in August 1937, as the first locally incorporated Insurance Company based in Mombasa. Jubilee Insurance has spread its sphere of influence throughout the region to become the largest Composite insurer in East Africa, handling Life, Pensions, General and Medical Insurance. Today, Jubilee is the number one insurer in East Africa with over 450,000 clients. Jubilee Insurance has a network of offices in Kenya, Uganda, Tanzania, Burundi and Mauritius. It is the only ISO certified insurance group listed on the three East Africa stock exchanges – The Nairobi Securities Exchange (NSE), Dar es Salaam Stock Exchange and Uganda Securities Exchange. Its regional offices are highly rated on leadership, quality and risk management and have been awarded an AA- in Kenya and Uganda, and an A+ in Tanzania. For more information, visit www.JubileeInsurance.com.

We currently have an exciting career opportunity for **Robotic Process Automation Design Engineer** within the **Digital Lab Department**. The position holder will report to the **Head of Robotic Process Automation** and will be based at Head Office in Nairobi.

Role Purpose

The role holder will manage and deliver components of business engagements that identify, design, and implement technology and creative RPA solutions for the organization.

Main Responsibilities

1. Analyze business processes, identify automation opportunities, define RPA value proposition, reengineer processes to improve automation potential and recommend RPA approach/strategy.
2. Develop detailed PDD (Process Description Document) and SDD (Solution Design Document)
3. Conduct RPA High Level Assessments.
4. Develop RPA client architecture and solution proposal focusing on scalability and extensibility.
5. Develop high level project plans for implementation projects.
6. Provide continuous updates to RPA stakeholders and Project Manager during project delivery.

Key Competencies

1. Team spirit
2. Creativity
3. Learning on the Fly
4. Dealing with Ambiguity
5. Presentation Skills
6. Time Management skills
7. Written Communications skills
8. Problem Solving skills
9. User engagement skills
10. Attention to detail

Qualifications

1. Bachelor's Degree in Business, Computer Science, Telecommunications or any other relevant field
2. Relevant professional qualification
3. Knowledge of modern RPA technologies such as UiPath and Automation Anywhere
4. UiPath RPA Developer certifications preferred.

Relevant Experience

1. Minimum of 5 years' experience designing and developing software solutions
2. Minimum of 3 years hands-on experience with RPA development tools such as UiPath and Automation Anywhere
3. Experience in delivering cross-functional, enterprise RPA solutions
4. Experience and proficiency with various web-based software applications including Microsoft Office Word, Excel, PowerPoint and SharePoint

If you are qualified and seeking an exciting new challenge, please apply via Recruitment@jubileekenya.com quoting the Job Reference Number and Position by 17th November 2021. Only shortlisted candidates will be contacted.