


## SUPPLIER PREQUALIFICATION FOR THE PERIOD 2021-2023

Jubilee Insurance Limited, was established as the first incorporated Insurance Company based in Mombasa in August 1937. Jubilee Insurance has since spread its wings and sphere of influence as the No. 1 Insurance Company in the region with offices in Kenya, Uganda, Tanzania, Burundi and Mauritius and are recognized as the largest Composite Insurer in East Africa with over 450,000 clients.

Jubilee Insurance Company hereby invite interested suppliers and service providers with suitable capabilities to be prequalified for supply of various categories of goods, provision of services, consultancies and works for the period 2021-2023.

CATEGORY NO.	ITEM DESCRIPTION	CATEGORY NO.	ITEM DESCRIPTION
<b>CATEGORY A: SUPPLY AND DELIVERY OF GOODS</b>		<b>CATEGORY C: CONSULTANCIES</b>	
JIC-2021-2023-001	Supply and delivery of general office stationery – To HQ and branches-VMI preferred (AGPO REGISTERED COMPANIES ONLY)	JIC-2021-2023-090	Provision of conveyancing services
JIC-2021-2023-002	Supply and delivery of printed stationery stationery– To HQ and branches-VMI preferred (AGPO REGISTERED COMPANIES ONLY)	JIC-2021-2023-091	Provision of litigation services and alternative dispute resolution
JIC-2021-2023-003	Supply of toners and cartridges	JIC-2021-2023-092	Provision of legal auditor services
JIC-2021-2023-004	Supply and delivery of Magazines, Newspapers and Periodicals	JIC-2021-2023-093	Provision of legal advisory services
JIC-2021-2023-005	Supply of printed Medical cards (Photo & Smart Cards)	JIC-2021-2023-094	Forensic Fraud Investigation services
JIC-2021-2023-006	Supply of office furniture, furnishings and fittings	JIC-2021-2023-095	Provision of registrar services
JIC-2021-2023-007	Supply of staff uniform (custom-made), office suits supply (ready-made), industrial safety wear, PPEs gear and shoes supplies and linen	JIC-2021-2023-096	Provision of governance auditor services
JIC-2021-2023-008	Supply and delivery of toiletries, detergents, hand dryers	JIC-2021-2023-097	Provision of research, survey and media monitoring services
JIC-2021-2023-009	Supply of temperature screening devices	JIC-2021-2023-098	Provision of team building facilitators
JIC-2021-2023-010	Supply, installation and maintenance of office window blinds and curtains	JIC-2021-2023-099	Provision of staff development and training services
JIC-2021-2023-011	Supply, installation and maintenance of air conditioning and refrigeration services	JIC-2021-2023-100	Provision of first aid training
JIC-2021-2023-012	Supply of tyres & tubes	JIC-2021-2023-101	Provision of occupational safety and health advisory services (i.e., audits, assessment and trainings)
JIC-2021-2023-013	Supply & delivery of Batteries, Spare Parts and Motor Vehicle Accessories	JIC-2021-2023-102	Provision of director's training/board development program
JIC-2021-2023-014	Supply of LPG, fuel cards and motor vehicle fuel (petrol & diesel)	JIC-2021-2023-103	Provision of Training & Development, Leadership & Management Assessment Tools
JIC-2021-2023-015	Supply and maintenance of franking machines	JIC-2021-2023-104	Provision of Recruitment & Selection, Psychometric Tools
JIC-2021-2023-016	Supply and maintenance of studio equipment ,camera, Microphones, TVs, projectors and other related accessories	JIC-2021-2023-105	Provision of Job Analysis & Evaluation, Performance management with a specific focus On BCE entrenchment ,Audit & Evaluation
JIC-2021-2023-017	Supply of mobile phones and phone accessories	JIC-2021-2023-106	Provision of Research and Survey (HR related, Marketing, Customer Service)
JIC-2021-2023-018	Supply, delivery, installation and maintenance of Video Conferencing Equipment.	JIC-2021-2023-107	Provision of Employee Engagement Survey Services
JIC-2021-2023-019	Supply of computer software and licenses (adobe professional, pdf editor, archi-cad, AutoCAD)	JIC-2021-2023-108	Provision of E learning and (Learning Management System) LMS services
JIC-2021-2023-020	Supply and maintenance of telecommunication equipment i.e. Telephones & PABX machines and accessories	JIC-2021-2023-109	Business Intelligence for management reporting specific to insurance industry
JIC-2021-2023-021	Supply and maintenance of power back-up systems, UPS and inverters	JIC-2021-2023-110	Provision of business continuity and business impact assessment services
JIC-2021-2023-022	Supply, installation, support and maintenance of ICT & Networking equipment (switches, laptops, routers)	JIC-2021-2023-111	Provision of network infrastructure services, data communication services, computer networks and structured cabling support
JIC-2021-2023-023	Supply, Installation and maintenance of Management Information Systems	JIC-2021-2023-112	Provision of internet services
JIC-2021-2023-024	Supply and leasing of Computers, Photocopiers, multi-functional network printers & Consumables	JIC-2021-2023-113	Provision of datacenter and DR site colocation and management services
JIC-2021-2023-025	Supply and servicing of radio communication equipment	JIC-2021-2023-114	Provision of bulk SMS services, USSD, short-code and mobile application services
JIC-2021-2023-026	Supply and maintenance of CCTV, access control, intruder alarms	JIC-2021-2023-115	Provision of website design, development and web domain hosting
JIC-2021-2023-027	Supply, installation and maintenance services of lifts and escalators	JIC-2021-2023-116	Provision of IT outsourced services e.g. Clouding service ,data center, cyber security etc.
JIC-2021-2023-028	Supply and maintenance of flowers and indoor plants	JIC-2021-2023-117	Provision of IT security audit services
JIC-2021-2023-029	Supply and maintenance of generators	JIC-2021-2023-118	Provision Cyber Security Audit services
JIC-2021-2023-030	Supply, installation and maintenance of fire suppression system & firefighting equipment	JIC-2021-2023-119	Provision of AI ,Big data and analytics solution
JIC-2021-2023-031	Supply of electrical supplies (i.e., bulbs, cables sockets etc.)	JIC-2021-2023-120	Provision of TV and radio commercial production houses
JIC-2021-2023-032	Supply and maintenance of metal and explosive detectors	JIC-2021-2023-121	Provision of digital marketing services
JIC-2021-2023-033	Supply and delivery of catering equipment	JIC-2021-2023-122	Provision of media buying services
JIC-2021-2023-034	Supply of disposable glasses, stirring sticks ,garbage bags etc	JIC-2021-2023-123	Provision of experiential marketing services
JIC-2021-2023-035	Supply of airltime/scratch cards	JIC-2021-2023-124	Provision of professional and ordinary photography, videography and related services
JIC-2021-2023-036	Supply of Gift vouchers from Supermarkets etc.	JIC-2021-2023-125	Provision of event management services including DJ, PA system, audio-visuals display boards
JIC-2021-2023-037	Supply and installation of safety doors, locks and safes	JIC-2021-2023-126	Provision of casting agency services
JIC-2021-2023-038	Supply of branded promotional items - paper based	JIC-2021-2023-127	Provision of Creative Design & Advertising Services
JIC-2021-2023-039	Supply of branded promotional items - non paper based	JIC-2021-2023-128	Provision of Design and Printing (Brochures, Magazine, Booklets, Newsletters, Annual Reports, Letterheads, Business Cards, Binding Services Etc.)
JIC-2021-2023-040	Supply of internal and external corporate branding services e.g. branding of vehicles, installation of vinyl stickers / murals for walls, window markings, exterior led signage, billboards etc.	JIC-2021-2023-129	Provision of Water Proofing solution and roof repair.
JIC-2021-2023-041	Supply of corporate gift items	JIC-2021-2023-130	Provision of pump servicing and maintenance
JIC-2021-2023-042	Supply of drinking water/solution and dispensers	JIC-2021-2023-131	Repair and maintenance of office furniture, fittings and fixtures
JIC-2021-2023-043	Supply of emergency water bowsers	JIC-2021-2023-132	Provision of General Hardware Services and Repair on Electrical, Plumbing, Carpentry, & Painting services
JIC-2021-2023-044	Provision of salvage storage yard services	JIC-2021-2023-133	Provision of quantity surveyor (QS) services
JIC-2021-2023-045	Provision of salvage auctioneering services	JIC-2021-2023-134	Provision of energy audit services
JIC-2021-2023-046	Provision of Motor Vehicle Repair Services - Garages (Countrywide)	JIC-2021-2023-135	Provision of electrical fittings, repairs and maintenance
JIC-2021-2023-047	Provision of towing services (Countrywide)	JIC-2021-2023-136	Provision of electrical engineering consulting services
JIC-2021-2023-048	Provision of debt recovery services	JIC-2021-2023-137	Provision of electrical audit services
JIC-2021-2023-049	Provision of clearing and forwarding services	<b>CATEGORY D: WORKS</b>	
JIC-2021-2023-050	Provision of Auctioneering Services	JIC-2021-2023-156	Provision of contractors for boreholes drilling and maintenance services
JIC-2021-2023-051	Provision of property and land valuation services	JIC-2021-2023-157	Provision of construction services; including renovations, office partitioning and general refurbishments
JIC-2021-2023-052	Provision of motor vehicle valuation services	JIC-2021-2023-158	Provision of plumbing installations and drainage services
JIC-2021-2023-053	Provision of risk survey services	JIC-2021-2023-159	Provision of water treatment plant installation and maintenance services
JIC-2021-2023-054	Provision of insurance loss investigation services (countrywide)	JIC-2021-2023-160	Provision of sewerage, pits clean-up and bio digester maintenance services
JIC-2021-2023-055	Provision of Private investigation services - Financial crimes investigation (forensic, general & digital), Asset tracing	JIC-2021-2023-161	Provision of major civil works contractors
JIC-2021-2023-056	Provision of Risk Assessors and Loss Adjusters Services	The prequalification will be completed online via our <b>online supplier qualification system</b> . Interested firms may participate in the prequalification process by visiting <a href="https://jubileeinsurance.mtendersafrica.com/mtenders/">https://jubileeinsurance.mtendersafrica.com/mtenders/</a> . More information will be available on this link. Access to the prequalification will be granted upon payment of a non-refundable fee of <b>KES. 3,000 per category</b> . All payments will be made via our online payment platform during the bidding process. The deadline for participation in the prequalification exercise is <b>20<sup>th</sup> August 2021 at 5:00pm</b> .	
JIC-2021-2023-057	Provision of qualified transport and relocation services	Where required, all requisite documentation must be scanned and uploaded onto the online portal. <b>Paper/hardcopy applications will not be accepted</b> . Current suppliers and service providers are required to participate in order to be considered. All applicants who duly complete the online prequalification process will be notified on the outcome of their applications after completion of the vetting process. <b>Special groups (Youth (up to 35 Years), Women and Persons Living with Disabilities -YWPD) are all encouraged to apply</b> .	
JIC-2021-2023-058	Provision of local courier services and dedicated riders	<i>Jubilee Insurance Company reserves the right to accept or reject any or all applications either in whole or in part without assigning any reason thereof.</i>	
JIC-2021-2023-059	Provision of international courier, postage and parcel services	Supplier qualification system powered by 	
JIC-2021-2023-060	Provision of air travel and ticketing agency services (IATA registered only)		
JIC-2021-2023-061	Provision of transport ,taxi services and car hire services		
JIC-2021-2023-062	Service apartments- short and long term stay		
JIC-2021-2023-063	Provision of Hotel Accommodation and Conferencing Services in all counties		
JIC-2021-2023-064	Provision of Tea, Tea consumables, Tea Catering services, vending services.		
JIC-2021-2023-065	Provision of Catering Services		
JIC-2021-2023-066	Provision of car tracking services		
JIC-2021-2023-067	Provision of gardening and landscaping services		
JIC-2021-2023-068	Provision of garbage collection services		
JIC-2021-2023-069	Provision of office cleaning & sanitary services		
JIC-2021-2023-070	Provision of building façade/external window cleaning services		
JIC-2021-2023-071	Provision of fumigation and pest control services		
JIC-2021-2023-072	Provision of security guarding services		
JIC-2021-2023-073	Provision of Car Wash Services		
JIC-2021-2023-074	Provision of archiving services		
JIC-2021-2023-075	Provision of Asset and fixed assets management solutions tagging services		
JIC-2021-2023-076	Provision of Recycling collectors (Paper, Plastic, metal scrap, glass and electronics)		
JIC-2021-2023-077	Provision of medical waste collection services		
JIC-2021-2023-078	Provision of electronic waste disposal services		
JIC-2021-2023-079	Provision of clinical equipment and medical drugs		
JIC-2021-2023-080	Provision of specialized medical services (optician, dentistry, dialysis, etc.)		
JIC-2021-2023-081	Provision of medical claim investigator services (forensic investigators)		
JIC-2021-2023-082	Provision of Medical Insurance(Underwriters and Brokers)		
JIC-2021-2023-083	Provision of General Insurance (Underwriters and Brokers)		
JIC-2021-2023-084	Provision of Professional Insurance courses		
JIC-2021-2023-085	Provision of training of Insurance agents (COP courses)		
JIC-2021-2023-086	Provision of emergency medical services		
JIC-2021-2023-087	Provision of credit reference bureau services		
JIC-2021-2023-088	Provision of Tax And Regulatory Services		
JIC-2021-2023-089	Provision of HR Legal And Policy Formulation		